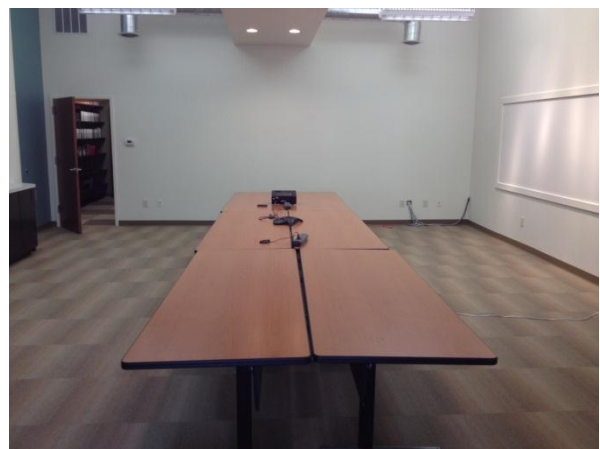
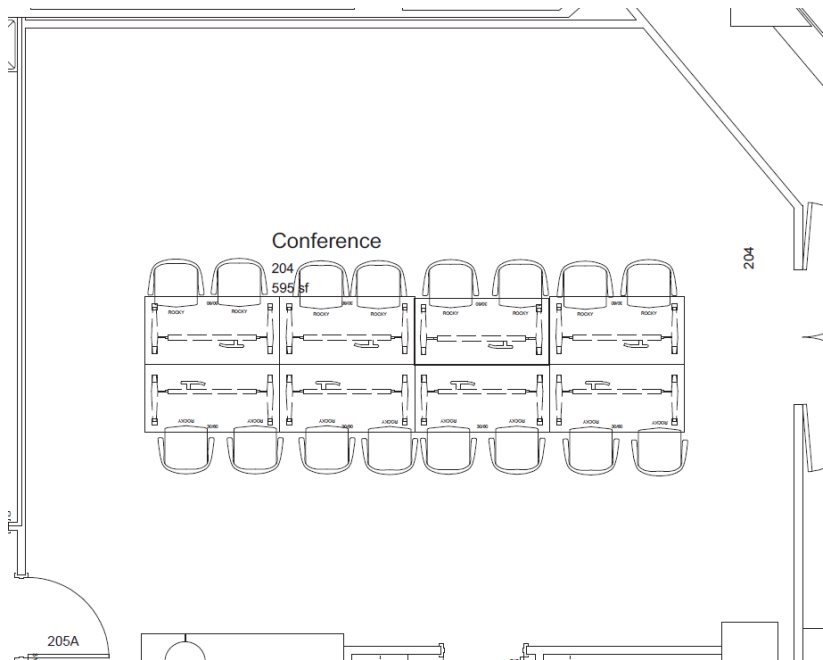


Conference Room/Screening Room

Heartland is offering its conference space for rental. Rates and info is available below. Whether it is a business meeting, film screening, small dinner/lunch, presentation, etc, this space is ideal for small groups.

Room Layouts and Capacities

Room Dimensions: 23'x26'x14'



Board Room: 20

U-Shape: 31

Theater Style (No Projection): 40

Theater Style (w/ Projection): 31

Rounds of 10: 40

Exhibit Booths: 12 tables

Two spacious lobbies outside of the conference/screening room are available for use with rental of the room.



Rental Rates:

M, Tu, Wed, Th, Su:	\$150.00	4 hours	F, Sat:	\$200.00	4 hours
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Additional Hours:	\$25.00	Per hour	Non-profit rates:	FREE (M-F 9:00am-5:30pm)
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Staffing Needs:

1 House Manager \$15.00/hr **(if event ends after 5:30pm M-F)**

(Responsible for unlocking doors, advanced set up, helping guests and clients, locking up, general questions)

1 Technician \$15.00/hr **(if event requires A/V after 5:30pm M-F)**

(Responsible for setting up and running projection, audio, etc)

Catering Needs:

Heartland has no exclusive caterer, but has a list of recommended caterers. Outside food can be brought in from any vendor. Heartland does have a kitchen with refrigerator, microwave, sink, and dishwasher.

Recommended Caterers:

Sweet and Savory Melissa Mudd (317) 802-9004

MBP Catering MaryBeth Poe (317) 636-4444

A/V Needs

All technical needs can be addressed with Adam Howell, Operations Manager for Heartland Truly Moving Pictures. Heartland has an extensive amount of available equipment to fit most needs for any event.

Adam Howell (317) 464-9405 ahowell@trulymovingpictures.org

Event Needs

Heartland has available the following furnishings:

- 6 – 5ft conference tables on casters
- 6 – 7ft conference tables
- 18 - rolling meeting chairs
- 15 – still meeting chairs

Room Equipment:

- HD Projector
- Permanently installed surround system
- 120 in 16x9 screen
- Blu-ray player
- DVD player

Additional Equipment:

- 2 QSC Speakers
- 2 Bose subwoofers
- 1 Allen & Heath mixer
- 2 wireless Audio Technica 3141 handheld microphones
- 2 wired Shure sm58 handheld microphones
- Mac and PC laptops available for presentations
- Conference Phone
- White Board
- Easels
- Flip Charts
- 2 additional portable projectors

If you have any questions on the above information or are interested in booking the space, please contact Adam Howell at (317) 464-9405 or ahowell@trulymovingpictures.org for more information