



THE BASILE EVENT CENTER

Rental Rates & Info

Event Hall Proposed Rate Structure (2 hour minimum)

- Monday-Thursday: \$350/hr
- Friday-Saturday: \$450/hr
- Sunday: \$400/hr

*Rates include additional 1 hour for set up and 1 hour for teardown.
Nonprofit discount available.*

Lobby Proposed Rate Structure (2 hour minimum)

- Monday-Thursday: \$200/hr
- Friday-Saturday: \$300/hr
- Sunday: \$250/hr

Rates include additional 1 hour for set up and 1 hour for teardown.

Availability

- Friday: 5 PM - 12 AM
- Saturday: 9 AM - 12 AM
- Sunday: 9 AM - 12 AM
- Monday: 5 PM - 11 PM
- Tuesday: 5 PM - 11 PM
- Wednesday: 5 PM - 11 PM
- Thursday: 5 PM - 11 PM

Any inquiries outside of these timeframes must be approved by the Director of Events.

Day Rates

- Monday-Thursday: \$1,000
- Friday-Sunday: \$1,500

Rates subject to change based on event needs.

Deposits

Security Deposit: \$500

Returned at the completion of event, pending any relevant damages.

Insurance

Client must provide a COI listing Heartland Film Inc. as additional insured for up to \$1,000,000 per occurrence unless waived by Heartland Film. If provided by Heartland Film, a fee of \$150 would be charged to the client.

Catering

Heartland Film has created a list of preferred caterers below. Groups have the option to forgo them if they have an insured and valid catering company.



Bar Cost

- Cash Bar (Bartender Fee): \$125
- Hosted Bar: A determined minimum would be set based on the number of attendees

Equipment

Included with Rental

- Projector
- Screen
- House Sound System (2 microphones)
- Round Tables (No linens) (x20)
- Chairs (x130)

- Cocktail Tables (No linens) (x6)
- Lobby seating
- 6ft tables (x4)
- Podium

Add-On Equipment Rental

- Up-Lighting: \$20 each
- Additional Sound Needs
- Linens: \$15 each

Additional Items Available

- Security As Needed
- Valet Services
- Coat Check Services